



ICFAI/AIZAWL/ACAD/2019-20/45

Date: March 1, 2020

Ms. Laldinsangi Renthei

Subject: Appointment as Visiting Faculty

Dear Ms. Laldinsangi

We are pleased to offer you the position of Visiting Faculty for the following course(s):

S. No	Course	Semester	Program
1	Development of Education in India	II	MA – Education
2	Educational Technology	II	MA – Education
3	Teacher Education	IV	MA – Education

Your appointment will be for the period commencing from February 2020 and ending on June 2020 and will have the following terms and conditions:

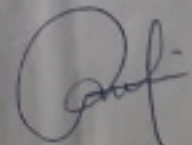
1. You will be paid an honorarium of Rs.400/- per session for Undergraduate course and Rs.500/- per session for Post graduate course and Rs.200/- per day visit as conveyance charges.
2. You will be required to take the prescribed number of sessions/classes per week as decided by the University and complete the course work for the semester.
3. In addition to teaching, you may be required to take up work of setting up of question paper, conduct of examination, evaluation of answer sheets, invigilation duty and any such other duty in relation to academic work for which you will not be paid any extra remuneration.
4. On each of your visit for taking classes and other academic duties, you will have to sign the attendance register.
5. Payment will be made once in a month by account payee cheque after deduction of TDS as per income tax rules if applicable.
6. You are expected to comply with all the rules and regulations of the University as applicable to your position.
7. This appointment is purely temporary and will, in no way confer any right to claim any regular employment with the University.

Please return the duplicate copy of the appointment order in confirmation of acceptance of the terms of the appointment.

Thanking you.

Yours sincerely,

Asst. Registrar


(Laldinsangi Renthei)

CC: 1) Registrar
2) Accounts Dept.