

INTERNAL QUALITY ASSURANCE CELL

PACHHUNGA UNIVERSITY COLLEGE
(A constituent college of Mizoram University)
AIZAWL MIZORAM



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No. IQAC/PUC/Coordinator/2021/2

Dated Aizawl, 17th February, 2021

Minutes of the 2nd Board Meeting of IQAC

Time & Date: 11AM, 12th February 2021

Place: Principal's Conference Hall, PUC

Members Present:

1. Dr. Tawnenga
2. Dr. Henry Lalmawizuala
3. Dr. Shivraj Gurung
4. Mr. Lallungmuana
5. Dr. Lalhunthara
6. Dr. K. Lalchhandama
7. Dr. Vanramliana
8. Dr. Saitluanga
9. Mr. Rothangliana
10. Mr. Lalrengpuia
11. Mr. Lalramthara Pachuau

Members Absent:

1. Dr. David Zothansanga
2. Mr. K. Lalbiakthanga
3. Prof. Lalnundanga
4. Mr. P. Lalchhuanga

The Principal started the meeting by welcoming the Board Members and explained the reasons tendered by the absentee members for their absence. He then invited the Coordinator to explain the Agenda of the meeting and also the IQAC Annual Plan. After the Agenda and the IQAC Annual Plan was explained by the IQAC Coordinator the meeting was started.

IQAC Plan 1- NAAC A&A Process: In view of the upcoming A&A Process the meeting decided that Dr. Henry Lalmawizuala be relieved from his teaching duty and, if necessary, a Guest Teacher be employed in his place. The following teachers were also assigned to help the IQAC Coordinators in the SSR Writing process.

1. Statistics : Dr. Zoramthanga
2. Science : Dr. Zothanpuia
3. Arts : Dr. Daniel Lalawmpuia

The Board further decided that the routines of these teachers be adjusted and that their respective HoDs be also informed in the matter.

IQAC Plan 2 Strengthening of Internal Report System: The board decided that the IQAC-in-charge of all departments and Secretaries of all Clubs/Cells/Committees who have backlog in every report system be called to the Principal's Office and reminded to submit their backlog reports as soon as possible. The board also decided that Mr. Lallungmuana address the 1st

Faculty gathering regarding this matter on 1st March, 2021. Decision was also made that a One Day Training on IQAC, NAAC Assessment System be conducted.

IQAC Plan 3 Preparation of uniform format for DAR: After due deliberation the board decided that a uniformed format for DAR be prepared and that the IQAC be made responsible for this preparation.

IQAC Plan 4 ERP System: The Board decided that ERP System be properly maintained and updated and that every personnel involved in this process be reminded by the Principal.

AOB:

1: In view of the upcoming NAAC A&A Process the Board felt it necessary to make certain repairs and up-gradation within the college campus. It was also decided that an appointment be made to meet the Vice Chancellor regarding this important matter. Dr. Vanramliana, Dr. Henry Lalmawizuala, Dr. Shivraj Gurung, Mr. Lallungmuana, Principal, Dr. Lalthanmawii, Rothangliana and Dr. Lalchhandama were appointed to meet the VC on behalf of the college. Dr. Vanramliana & Dr. Henry Lalmawizuala were kept in-charge to make a budget under different heads as mentioned below:

- a) Normal A&A Fee
- b) Hospitality
- c) Department Development
- d) Enrichment of Teaching
- e) Campus Beautification and Renovation
- f) Strengthening of Teaching Faculty
- g) Students' Centre Up-gradation
- h) Office Up-gradation

2. **Additional IQAC Plan:** After much deliberation the Board decided to add the following plans as IQAC Annual Plan for 2020-2021.

- a) Conducting IT Based Training for students
- b) Improvement of Skill Courses
- c) Basic Computer Skill for Non-Teaching Staff
- d) Enhancement of Teaching methodology due to COVID-19 pandemic

3. The Board decided that the outgoing Principal be additionally added as IQAC outside member after his retirement.

4. **Letter from Central HSS Regd:** A letter requesting a special linkage with the college was received from Venghlui Central HSS. Upon deliberating on the matter the board decided that an MOU be signed with the school authorities and that a meeting be held between the school authorities and all the Science Department HoDs to decide upon the nature and terms and objectives of the linkage. Several points highlighted regarding the nature of the linkages were conducting Special Lecture, Career Guidance Class and Demonstration of Equipments. Dr. Lalduhawma, HoD, Mathematics Department was appointed as Convener for the said linkage.

Yours faithfully,


(Dr. HENRY LALMAWIZUALA)
Coordinator

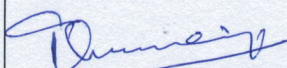
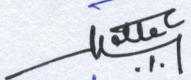
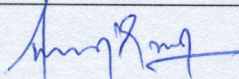
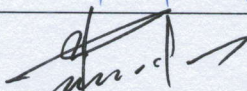
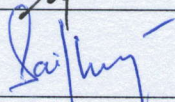
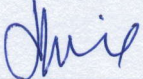

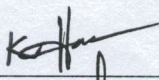
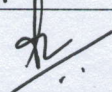
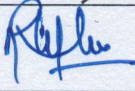
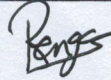
PACHHUNGA UNIVERSITY COLLEGE

IQAC 2nd BOARD MEETING 2019-2021

Dated: 12th February 2021

Time: 11:00AM

Place: Principal Conference Hall

Sl. No	Name	Signature
1.	Dr. Tawnenga, Principal	
2.	Dr. Henry Lalmawizuala, Coordinator	
3.	Dr. Shivraj Gurung, Asst. Coordinator	
4.	Mr. Lallungmuana, HOD, Sociology	
5.	Dr. Saitluanga, HOD, Geology	
6.	Dr. David Zothansanga, HOD, Public Administration	Pha
7.	Dr. Lalhunthara, HOD, Commerce	
8.	Dr. Vanramliana, Dept. of Zoology	
9.	Dr. K.Lalchhandama, President, PUCTA	
10.	Mr. Lalramthara Pachuau, President, NTSA, PUC	
11.	Mr. Rothangliana, Section Officer-I, PUC	
12.	Mr. K.Lalbiakthanga, President, PUCAA	Pha
13.	Mr. Lalrengpuia, Vice President, SU, PUC	
14.	Prof. Lalnundanga, Registrar, Mizoram University	Pha
15.	Mr. P.Lalchhuanga, IAS (Rtd), College Veng	Pha