

INTERNAL QUALITY ASSURANCE CELL

PACHHUNGA UNIVERSITY COLLEGE
AIZAWL MIZORAM

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No. IQAC/PUC/Copordinator/2012-13/16/4

Dated 8th, August 2016

MINUTES OF IQAC BOARD MEETING

Time : Dt. 4/8/2016 (Thursday), 2:00 P.M Place : Principal's Chamber, PUC
Agenda : 1. IQAC Plans 2016
2. NAAC Assessment Preparation
3. AOB

The Principal conducted the meeting. He welcomed the members and address the importance of IQAC and highlight the college preparation for 2nd Cycle of NAAC assessment. The chairman invited the Secretary and Coordinator to present the detail plans of the IQAC during 2016-17.

Agenda

1. IQAC PLANS 2016-17

a) Strengthening teaching and learning process.

* Training of faculties on teaching methodology, etc & ethics of ICT based teaching- This may be conducted before NAAC assessment. The name of the workshop/seminar may be provided in details by the IQAC Coordinator and Asst. Coordinator.

*Training of students- Basic IT and Power-point presentation: This may be departmentalized and IT and Website committee may prepare the template for students training. CCA Class may be utilized.

b) Strengthening of teaching and learning system: Installation of 3 KVA UPS in major classroom to support Projector and Sound system for smooth functioning of class- This may be implemented phase wise. Initial trial may be done at Science Building room 1-4. IT and Website committee shall install it immediately.

c) Organizing Academic Audit: IQAC organizes IQAC review seminar, Result analysis meeting by the Principal. Such Audit system involving expert from outside may be organized, IQAC office will make plans for the programme before NAAC Assessment.


d) Providing scheme for advanced learners: The idea of providing scheme for advance learners was passed. Two students, 5th Semester from each department may be selected for Initial phase. IQAC office will draft the detail of the scheme.

AGENDA 2. NAAC Assessment Preparation: The chairman informs the members about the new assessment system and new CPGA system. He stress the importance of all the members of the community to give our level best commitment to get A grade.

a) **Organizing welcome committee:** The meeting decided to form welcoming committee. IQAC office may provide details for necessary appointment.

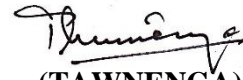
b) **Preparation required for Peer Team visit:** The meeting reviewed the current preparation for NAAC assessment. The following items need immediate attention.

1. Library at boys and girls hostel may be strengthened. The assistant librarian may take necessary actions.
2. Beautification: The chairman will conduct beautification committee meeting to do the necessities. Mr. LP Lalduhawma, Proctor and secretary Beautification Committee is appointed to take charge for preparation of benches at the Park below the library.
3. The current question databank and Seminar hall construction was reviewed. The current status and progress is satisfactory.
4. Creation for campus road signs and maps was passed. The meeting decided to outsource the construction.



(VANRAMLIANA)

Coordinator



(TAWNENGA)

Chairman