

INTERNAL QUALITY ASSURANCE CELL

PACHHUNGA UNIVERSITY COLLEGE

AIZAWL MIZORAM

Dr. Vanramliana, Coordinator www.pucollege.in, iqac.puc@gmail.com

Ph. 9436155916

IQAC Department Coordinators Meeting 2015 Minutes

Date: 6.7.15

Place: Principal's Chamber

Members Present:

1. Dr Tawnenga, Principal and Chairman
2. Dr. Vanramliana, Coordinator
3. Jamie Zodingsangi Hrahse, English
4. Lalthlamuana Ralte, Economics
5. Lalrintluangi, Education
6. Dr. Bobby Beingachhi, Geography
7. Lalrameng K Gangte, History
8. MS Dawngliana, Philosophy
9. Enid Lalrammuani, Mizo
10. Dr.Saichampuii Sailo, Psychology
11. T. Sadashivam, P A
12. N. William Singh, Sociology
13. Zothanmawia, Botany
14. Mr. N. Surajkumar Singh, Physics
15. Dr Kaushalendra, Zoology
16. Dr Laldinpuia, Chemistry
17. Laldinpuia, Geology
18. Dr. Rajesh Kumar, Mathematics
19. Dr Salam Shant Kumar, Statistics
20. Dr KulendraChandra Das, Environmental Science

Absent: Dept. of Political Science Agenda:

- ⊙ **NAAC Assessment 2016 January:** The Chairman welcomes the members and mention the importance of the department coordinators and the intention of the college to apply for 2nd Cycle of Assessment in 2016.
- ⊙ **Annual report printing:** The chairman introduced the annual report made by the department of Mizo for the session 2014-15. The meeting decided that the sample may be followed for departmental Annual reports in supplement of the previous annual report submitted to IQAC. IQAC will be in charge of printing departmental Annual reports and Departmental Coordinators will submit the soft copy of their report before 7th August 2015. IQAC will send the sample soft copy to each departmental email.
- ⊙ **Students progress tracking:** Students progress tracking format was circulated amongst members. Coordinators will fill the necessities and submit the soft copy to IQAC before 30th August 2015. The progress tracking will be between 2011-15 academic session for final semester /year students. The meeting also concluded that classification may be made amongst employed students clearly mentioning their achievements eg. State Civil Service, UPSC, GATE, IIT JAM etc.

- ⦿ NAAC Departmental presentation: The chairman mention the importance of departmental presentation during NAAC Assessment and request all the members to keep good track of their departmental records for this presentation. Pre-presentation format may be issued by IQAC taking one department as an example and circulate amongst all members.



(TAWNENGA)
Chairman IQAC and Principal

Copy to:

1. All head of departments
2. All IQAC coordinator
3. IQAC file.