



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		PACHHUNGA UNIVERSITY COLLEGE
Name of the head of the Institution		DR. TAWNENGA
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		0389232709594
Mobile no.		9436154811
Registered Email		pachhungaunivcollege@gmail.com
Alternate Email		principal@pucollege.edu.in
Address		Pachhunga University College, College Veng, Aizawl, Mizoram - 796001
City/Town		Aizawl
State/UT		Mizoram
Pincode		796001

2. Institutional Status					
Affiliated / Constituent		Constituent			
Type of Institution		Co-education			
Location		Urban			
Financial Status		central			
Name of the IQAC co-ordinator/Director		Dr. Henry Lalmawizuala			
Phone no/Alternate Phone no.		03892320705			
Mobile no.		9436144129			
Registered Email		hvpl37@gmail.com			
Alternate Email		henrypuc77@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://pucollege.edu.in/page/igac			
4. Whether Academic Calendar prepared during the year		Yes			
if yes, whether it is uploaded in the institutional website: Weblink :		https://pucollege.edu.in/information/notice board			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.78	2011	08-Jan-2011	07-Jan-2016
2	A+	3.51	2016	05-Nov-2016	04-Nov-2021
6. Date of Establishment of IQAC			01-Apr-2009		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		

Launching of ERP System for PUC	09-Jul-2020 1	9
Teachers' Meeting	01-Jul-2019 1	118
PARAMARSH Mentor-Mentee Meeting with Standing Committee	30-Jan-2020 1	18
One Day Training on Documentation	11-Mar-2020 1	5
One Day Workshop on Learning Outcome	28-Nov-2019 1	67
National Level Sensitization Program on NAAC's Assessment and Accreditation Process	27-Feb-2020 1	75
Orientation for New Teachers	27-Jan-2020 1	27
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

1

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

One Day Workshop on Learning Outcome

Orientation for New Teachers

National Level Sensitization Program on NAAC's Assessment and Accreditation Process

One Day Training on Documentation

Launching of ERP System for PUC

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Proposal of new course - Bachelor of Computer Science	The IQAC Board Meeting decided that the current course which is conducted by the Department of Mathematics, which is the Certificate Course in Computer Application, may be realized at present in lieu of Bachelor of Computer Science.
Campus Interview/Students' Placement	The matter was forwarded to the Placement Cell but due actions could not be taken due to the Pandemic.
Restructure Alumni Association	The college's Alumni Association was restructured on the recommendation of the IQAC.
Develop Code of Conduct for Teaching and Non-Teaching Staff	The IQAC Board meeting decided that since all PUC employees are bound by the CCS Rules for central government, UGC and MZU guidelines a separate Code of Conduct need not be developed.
Introduction of ERP Solution	PUC ERP System was launched by the Principal. The ERP System was developed for PUC by Hereus Pvt. Ltd.
Constructing Workshop on MOOC	The college decided to wait for further instructions regarding MOOCs from the parent University.
Strengthening of IT Management and Staff	The college hired a new staff Mr. Vanlalrinchhana on the recommendation of IQAC to strengthen IT Management of the college.
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
IQAC Board	02-Sep-2019
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	21-May-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Pachhunga University College, being a constituent college of Mizoram University, does not have the authority to design its own curriculum. However, many faculties of the college are members of various departmental committees as well as Boards and Committees within MZU and have been contributing immensely towards curriculum design, planning and implementation. Faculties of the college are members of Board of Studies, School Board, Executive Committee and Academic Committee of MZU. The college also has an Academic Committee chaired by the Principal with all Heads of Department as members of the committee, the IQAC Coordinator is also a member of the committee. The academic committee looks into the curriculum design of the university and any questions or queries arising out of the University Syllabus is dealt within the committee. Heads of Departments are equally important in the execution of the curriculum for every department. At the beginning of every semester, teachers are expected to make a lesson plan for the entire semester in accordance with the University Calendar and the College's Calendar, and maintain a Work Book. This Lesson Plan and Work Book is submitted to the HOD for verification and approval. Every department within the college also maintains Log Book wherein every teacher enters their daily academic activities, which is monitored by the HOD and also countersigned by the Vice Principal of the college. Departments also submit a Departmental Monthly Report (DMR), Departmental Semester Report (DSR) and Departmental Annual Report (DAR) to IQAC where records of curriculum delivery and workloads are mentioned in detail. These submissions are then analyzed by the IQAC who in turn submit its report to the Principal. The Principal after careful perusal of the IQAC report, takes action if and when necessary. The DMR/DSR/DAR demands various information regarding a Teachers' workload, such as number of classes taken, courses covered, extra classes taken, tutorials, counselling etc. These data provided to the IQAC serves as the core component for assessing a particular teachers' efficiency in curriculum coverage and dissemination as well as the progress of the department. Every department within the college is

responsible for maintaining their respective documents pertaining to results, students' bio-data, students' profile, students' tracking etc. Departments are encouraged by the Principal on a regular basis towards the total coverage and completion of syllabus before 2nd Internal Assessment test, this process is done through organizing a Teachers' Meeting which is conducted by the Principal.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Certificate Course in Mizo Cultural Studies and Performing Arts	Nil	12/09/2020	120	Employability	Mizo traditional skills (dance, Mime cooking, weaving etc.)
Certificate Course in Mizo Handicraft and Education Technology	Nil	24/09/2020	120	Employability	Handicraft
Finishing School Course (A Certificate Course in Life Skills Development)	Nil	16/05/2019	60	Employability	1. Interview skills, 2. communication skills, 3. life skills 4. self defence 5. entrepreneurs hip skills
Certificate Course in Vermitechnology	Nil	02/09/2019	120	Employability	Vermitechnology
Certificate Course in Housekeeping	Nil	02/09/2019	120	Employability	Housekeeping
Certificate Course in UPS Repair and Maintenance	Nil	02/09/2019	120	Employability	UPS Repair

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	123	60

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate Course in Mizo Cultural Studies and Performing Arts	12/09/2019	23
Certificate Course in Mizo Handicraft and Education Technology	24/09/2019	26
Certificate Course in Vermicompost Technology	02/09/2019	30
Finishing School Course (A Certificate Course in Life Skills Development)	16/05/2019	19
Certificate Course in Housekeeping	20/09/2019	25
Diploma in Computer Application	01/07/2019	60
Certificate Course in UPS repair and maintenance	02/09/2019	30
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Chemistry	14
BSc	Environmental Science	22
BSc	Geology	32
BA	Geography	31
MA	Philosophy	6
BBA	Business Administration	23
BSc	Botany	15

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Pachhunga University College takes feedback from its stakeholders on a regular basis. Feedbacks are taken from four main stakeholders such as Students, Teachers, Alumni and Parents. Feedback is not taken from Employers, as most students pursue their Higher Studies after leaving the college and other students enter some other type of professional courses. Hence, most students who passed out of the college seldom apply for a job. Feedbacks are mainly collected using two methods, one is by using google forms which is purely a paperless endeavor and the other three using a feedback form printed on a paper. All these feedbacks are first analyzed by the IQAC, and then the reports of the analyzed feedbacks are submitted to the Principal for necessary actions.

(A) Feedback from Students: Feedback from Students is taken using Google Forms to promote a paperless environment. A questionnaire is prepared by IQAC and then distributed to the departmental IQAC in-charge using Gmail. Selected Teachers then collect the email addresses of their students and then in turn forward the questionnaire to their respective students on a predetermined date and time only. A particular date is then fixed for the students to answer the questionnaire. Students are then guided and monitored by their teachers during the feedback process. The data from the students' feedback are collected and compiled by the IQAC which is then submitted to the Principal.

(B) Feedback from Parents: Feedback from Parents is also collected, IQAC prepares the feedback format, which is then multiplied and supplied to all departments. Departments then supply the feedback forms to parents of their respective students while organizing a Parents Teachers Meet. Departments are requested to collect the feedback form and then keep it in a secure file. IQAC analyzes the feedback collected from the Parents and report is given to the Principal.

(C) Feedback from Teachers: Feedback from Teachers are taken through a questionnaire format. IQAC prepares the format and distributes the Feedback Form to every teacher. The teachers after filling up the Feedback Form then submit it to the IQAC. IQAC analyzes the feedback and submit the report to the Principal. Criteria for Feedback from Teachers includes, Curriculum Design and Development, Teaching Learning Evaluation and Research, Infrastructure and Governance. Teachers have the option of answering on a five point scale - strongly agree, agree, neutral, disagree and strongly disagree.

(D) Feedback from Alumni: Feedback from Alumni are conducted by utilizing the Alumni Association. IQAC prepares a Feedback Form for Alumni and the Alumni Association is given the task of selecting members to participate for the Feedback Process. Selected Members of the Alumni are then assembled in the college and are given time to answer the Feedback Form under the guidance of the Principal and the IQAC coordinator. Feedback Forms collected from the Alumni are then analyzed by the IQAC and results submitted to the Principal for necessary actions.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2480	48	100	Nil	35

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
100	100	44	38	1	15
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Pachhunga University College practices a very good Students' Mentoring System by adopting a Tutor Ward System. Every teacher within the college is assigned a certain number of student from his/her core students as Wards from every semester. Teachers are supplied with a Record Sheet wherein the details of their wards are maintained in a separate file, every teacher maintains a Tutor Ward File. Data requirements of the Record Sheet contains criterion such as, Personal Information, External Exam Marks, Internal Tests Marks, Practical Marks, Attendance, CCA Attendance, etc. These Record sheets are reviewed and updated every semester, for every student. Departments are given the liberty to decide on a particular day/date to conduct a unified Counselling Session. Personal counselling sessions are also taken up by teachers, depending on the performances of their wards. Every department within the college normally conducts at least 2 to 3 counselling sessions in a semester. Depending upon the outcome of these sessions Parents of the students are sometimes informed or called for further actions and necessary interventions. These counselling sessions are followed by reviews on a departmental level so as to take necessary and required actions, if and when necessary. Teachers/Mentors gives extra attention to their wards in terms of academic performances, participation in college's activities, future prospects, and general, mental and psychological welfare. Every student of the college is encouraged to approach their Mentor regarding every and any problem they might encounter during their years in the college. Tutor Ward System provides opportunities to every teacher to know more about their students and to gain hidden information regarding their personal challenges and barriers regarding their studies. It also enables students to be more in touch with their teachers and helps in creating a very good teacher student relationship. Counselling Sessions are always deemed confidential and no teacher is allowed to reveal any personal detail or information shared with or to him/her during these counselling sessions.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
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2480

118

1:21

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
120	118	2	27	24

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Dr Vanlalhlana	Assistant Professor	Ideal Youth MLA Honor Award
2020	Dr Rinpari Ralte	Associate Professor	Shri. P.A. Sharma Best School Psychology Trainer Award

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MSc	MSCLS	Semester	31/08/2020	13/10/2020
BA	BA	Semester	21/09/2020	19/10/2020
BSc	BSc	Semester	21/09/2020	19/10/2020
BCom	BCom	Semester	21/09/2020	19/10/2020
BBA	BBA	Semester	09/09/2020	16/10/2020
MA	MAM	Semester	28/08/2020	19/10/2020
MA	MAP	Semester	31/08/2020	30/09/2020
MSc	MSCLS	Semester	31/08/2020	13/10/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Exam Committee is formed by the Principal with the Vice Principal as Chairman. The members include the Controller of Examination, Secretary from the college and other committee members. The committee functions smoothly with active cooperation under the guidance of the Principal. It meets at regular intervals to preview and review End Semester Exams and conducts Continuous Assessment Tests, and analyses students' academic performance in those exams. To ensure a systematic and fair examinations, a seat arrangement software has been procured and in the current procedure students with the same subjects are never seated adjacent to each other during exams. The Principal annually conducts examination briefing for all the faculty members which is held

invariably before the end semester examination. Such briefing covers matters like invigilation, answer scripts evaluation, availability during exams, the use and misuse of cellphones during exams, meticulous scrutiny and entry of internal marks, code of conduct and other instructions issued by the exam department of Mizoram University. Seat arrangements and allotment of rooms for various subjects are communicated to the students one day ahead so as to facilitate the students in finding their exam hall/rooms easily. NO ADMIT CARD, NO EXAM caption is posted in bold letters and in red ink in the pdf information circulated. No faculty is allowed to avail leave during exams. Invigilators are required to report for duty 30 minutes before the commencement of the exams. Each department is required to work out analyses of marks secured in end semester exams. Result based performance analyses Seminar is frequently conducted by the IQAC Cell. The end result of all these measures is cent percent attendance on the part of the teachers and satisfactory performances on the part of the students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Principal along with the Academic Committee of the college prepares the Academic Calendar keeping the calendar of the University and the State calendar in view. Dates for Internal Exams (Theory and Practical) and various Internal Assessment processes are determined and incorporated within this Calendar. The Academic Calendar are prepared in advance, ahead of the Semester and are included in the Prospectus distributed at the time of fresh admission every year. It is also circulated among every Departments and teachers within the college. Pachhunga University College offers studies in four main disciplines Arts, Science, Commerce and Management, hence, the preparation of the calendar for conduct of examination is a very tedious job which requires extreme sincerity and diligent care. The Academic Calendar highlights the dates for Internal Exams, External Exams, Practical Exams, Holidays (National and State) and also Institutional programs such as College Week, Grad Dinner, etc. If, for any unknown or unforeseen circumstances the dates of internal exams need to be changed, the Principal calls a meeting of the Academic Committee and decisions are taken then and there. The decision of the Academic Committee is binding.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://pucollege.edu.in/information/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Intellectual Property Rights Seminar	Mizo	14/02/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
zoology	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	76	326	28	38
Presented papers	15	26	8	4
Resource persons	4	19	19	12
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Blood Donation	Voluntary Blood Donation Award	Association for Voluntary Blood Donation, Mizoram	1073
Blood Donation	Sports Ministers Trophy for Voluntary Blood Donation	NSS Cell, Mizoram	1073
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating	Name of the activity	Number of teachers participated in such	Number of students participated in such
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	agency		activites	activites
No Data Entered/Not Applicable !!!				
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Research Project	Pan India Study on Coronaphobia and Panic Buying during Covid19 Lockdoqn	Internatio nal Center for Pyscholo gical Counseling and Research, Puducherry	20/05/2020	05/06/2020	1
Summer Internship	Summer Internship	V.L.M.S. Dawngliana (Student, Loyola College, Chennai)	20/04/2020	20/05/2020	1
Utilization of Instrument at PUC	Utilization of Instrument	Dr. Lalchhandami Tochwawng (Scientific Officer, Mizoram Science Technology Innovation Council, GoM)	12/03/2020	20/03/2020	1
Research Training at Institution Biotech Hub	Research Training	R. Vanlalm alsawmi (PhD scholar, Department of Environme ntal Science, MZU)	17/02/2020	17/03/2020	1
Research Collaboration	Utilization	Freddy Teilang	08/11/2019	08/12/2019	1

	of Instrument at PUC	Nongkhlaw (M.Pharm student, RIPANS, Mizoram)			
Outreach Programme	Science Laboratory S ensitization	Govt. Central Higher Secondary School, College Veng and St. Joseph Higher Secondary School, Bawngkawn	26/09/2019	26/09/2019	120
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Higher and Technical Institute of Mizoram (HATIM)	16/09/2019	Mentee Insitute under UGC PARAMARSH Scheme	20
Mizoram Hindi Training College	16/09/2019	Mentee Insitute under UGC PARAMARSH Scheme	9
Regional Institute of Paramedical and Nursing School	16/09/2019	Mentee Insitute under UGC PARAMARSH Scheme	24
Helen Lowry College	17/09/2019	Mentee Insitute under UGC PARAMARSH Scheme	19
St. Xaviers College	17/09/2019	Mentee Insitute under UGC PARAMARSH Scheme	17
Madhavi Foundation	10/06/2020	UGC Community College Scheme - Certificate Course in Front Desk Associate	30
State Agricultural Management and Extension Training Institute	12/06/2020	UGC Community College Scheme - Certificate Course in Entrepreneurship Development in Agri- Business	30
Light for Comprehensive Development	17/06/2020	UGC Community College Scheme - Certificate Course	30

(LifCoDe)		for Assistant Counsellor	
Department of Disaster Management and Rehabilitation, Government of Mizoram	26/06/2020	UGC Community College Scheme	30
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1000000	1000000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Fully	2.0	2013

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	Null	Null	Null	Null	Null	Null
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module	Date of launching e-
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		is developed	content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	129	7	11	2	1	18	53	100	0
Added	137	0	0	0	0	0	1	0	0
Total	266	7	11	2	1	18	54	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1000000	1020700	1500000	1098305

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

1. **Laboratory:** The College has many laboratories which are regularly utilized by the departments, scholars, researchers, teachers and students. In order to gain access to these labs permission has to be taken from the Head of the Department as most laboratories are under the jurisdiction of the HoD. However, in terms of maintenance, the HoD reports the lab requirements to the Principal and then necessary actions are taken. Every lab is attended by a Lab attendant. Apart from the eighteen (18) Departmental Labs the college has three computer labs, one Language Lab, one Biotech Hub, a Research Instrumentation Center, GIS Laboratory and an Internet Resource Center. 2. **Library:** The College's library is run by an Assistant Library who is supported by eight staffs. The college library has a total of 51535 books, 14 subscribed magazines and 40 subscribed journals. The college library is opened on all working days including vacation from 9:00 Am to 5:00 Pm. Membership can be acquired by students, teachers, researchers and scholars. 3. **Playground:** The College has a standard football ground, basketball court and a volleyball court. Maintenance of these grounds is under the college management and to gain access one has to take the permission of the Principal. The maintenance of the playground is directly under the college management. 4. **Classrooms:** The College has many classrooms and these classrooms are for educational purpose only and are not permissible

for any other usage. If any department or group wishes to use the classrooms for exam purposes, they have to take permission from the Principal. The maintenance of the classrooms is directly under the college management. 5. Conference Hall: The College's conference hall is mainly utilized by different bodies of the college such as the different clubs, committees and cells. Students' Union and other student bodies can also make use of the room. The room is fully furnished with an air conditioner and a projector. Booking should be made with the Principal's PA in order to use it. 6. Seminar Hall: The College has one state of the art Seminar Hall. The hall is fully air conditioned and two projectors are mounted for presentation purposes. It has its own sound system and is taken care by a supporting staff. To use the hall, prior engagement has to be made and permission sought from the Principal's office. The maintenance of the hall is directly under the college management. 7. Auditorium: The College's auditorium can accommodate approximately 2000 persons. However, the auditorium can be used only during the day. In order to use the auditorium permission should be sought from the Principal of the college. The maintenance of the hall is directly under the college management. 8. Gym: The college gym is mainly for teachers, staffs and students of the college. Membership is required. Maintenance is kept under the Gym Committee. Access is denied to anyone besides the fraternity of the college.

https://pucollege.edu.in/information/notice_board

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Earn While Learn / Students Aid Fund	37	326060
Financial Support from Other Sources			
a) National	Tribal Scholarship / Minority Scholarship / Ishan Uday	1979	28938600
b) International	Nil	Nil	Nil
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed

2019	Civil Service Coaching	128	128	Nil	Nil
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	All India Level Cadet Air Wing Competition	National	1	Nil	1801BS203	Ngurnuns angi Sailo

2019	Best Quizee Award at UPSC Inter-College Quiz Competition	National	1	Nil	1801BS111	Laetitia Lalrinngheti
2019	1st Prize in MSU CUP Inter-College Beat Contest	National	Nil	1	Nil	O'theos
2019	3rd Prize in MSU CUP Inter-College Beat Contest	National	Nil	1	Nil	Ambrosia
2019	3rd Prize in MZP Inter-College Cultural Dance Competition	National	Nil	1	Nil	Chhawklei Cultural Club
2019	2nd Prize in MSU CUP Inter-College Cultural Dance Competition	National	Nil	1	Nil	Chhawklei Cultural Club
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students Council Election was held on 26th July 2019 using a secret ballot. On the 29th July, 2019 the outgoing Students Union Leaders formally handed over the charges to the newly elected leaders at the Principals Office. On 1st August 2019 the SU Leaders assisted by the teachers conducted the election of the Semester Representatives (SR) and Asst. Semester Representatives (ASR) from each semester. The SU took active role in organizing the Annual College Week which was held during 19th to 23rd August 2019. All the Students were divided into five houses and ultimately Yellow House, obtaining a total of 53 medals, was the champion of the 57th Annual Week. The SU also was very instrumental during Vangpui Kut organized by the college during 5th and 6th December 2019. This festival had an average attendance of approximately 3000 people. The Students Union also formed a Selection Committee chaired by the Principal of the college to elect the Student of the Year. Nomination form was sent to all departments and Mr. Christopher Lalromawia was eventually declared as the Student of the Year (2019-2020). The Students Union and the NSS also organized

Mass Blood Donation program within the academic year, and 1073 units of blood was donated through this program and the college also received the Sports Ministers Trophy for highest number of units of blood donated from the Honble Minister Pu. Robert Romawia Royte. Amid the lockdown and suspension of classes the SU stepped forward and contributed Rs.80,000/- to help those in need of financial assistance throughout the state. The guidelines for Clubs was amended on the 25th October 2019 under the chairmanship of Mr. H.S. Lalsangpuia, HoD, Department of History. The students aid fund was also distributed to fifty selected students, selection of the awardees of this fund was done under the supervision of each HoDs of all departments. On 7th August 2019 a new Students Council Body was formed for the PG students of the college. A futsal tournament was conducted between the various club leaders and the Students Union. As requested by the Students Union, the Principal installed three new water cooler in three different academic blocks within the campus and two new streetlights and one dustbin was also placed beside the hostel road. The Students Union also purchased two new sound combos and one set o walkie talkie to improve efficiency. During February the preparations for the University Sports was disrupted by the Covid19 pandemic and as such all preparation stopped. Jerseys for different disciplines were already distributed, however, they were collected again and properly submitted to the Principal before the lockdown.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

80

5.4.3 – Alumni contribution during the year (in Rupees) :

500000

5.4.4 – Meetings/activities organized by Alumni Association :

Executive Meetings: 1. 4th December, 2019 - 15 members attended 2. 29th January, 2020 - 15 members attended 3. 28th February, 2020 - 10 members attended 4. 7th July, 2020 - 12 members attended 5. 27th July, 2020 - 12 members attended

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Decentralization Practice: The Principal of the college through several departmental headship, committees and cells practices effective decentralization. Head of departments are given the responsibility of looking after and maintaining their respective departments in almost every matter, this include CCA programs, Mentoring program, Special Lectures, Invited Talk, conducting Seminars among many others. The Academic Committee of the college is also responsible for drawing up the Academic Calendar upon which the actions of the college for an entire year is based. Students Union are also given the responsibility of looking after several matters pertaining to the welfare of the students such as Scholarships and Annual Week, Cultural and Sports events. The Coordinator of the IQAC is also given several responsibility of maintaining quality within the college through internal checking mechanism such as Departmental Monthly Report, Departmental Semester report, Departmental Annual

Report. Annual Activity Report etc. Many Committees and Cells within the internal set-up are not necessarily chaired by the Principal, this allows many teachers to instill and incorporate their very own ideas for the benefit of the entire college. The non-teaching staffs are also under the guidance of Section Officers. Section Officers directly report to the Principal, however, there are several decisions regarding staff welfare that are taken up directly by the section officers.

2. Participative Management: Members of several committees formed within the college are comprised of teachers, non-teaching staffs and Students Union leaders. These committees such as Academic Committee, Exam Committee, Canteen Committee, Discipline Campus Management Committee etc. are instrumental towards the management of the institution and their functioning determines the participative management system adopted within the college. The inclusion of Students Union leaders in several committees of the college highlights the importance given towards the colleges best practices which is student-centric learning. The inputs generated from students within these committees are given due importance and it also cements their participation within the management system of the college. The Hostel Committee is yet another example where the participation of the students is highly regarded as important. The hostel warden alone does not make decision but the committee along with the Monitors decide upon the best possible solutions to any problem that arises within the hostel administration. The Principal of the college also highly respects the inputs generated from teachers and non-teaching faculty when it comes to the welfare of the students. The admission process is purely online and the IT Cell of the college manages the entire process independently.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The college adopted an online admission system since 2017. Advertisements and information regarding college admission as well as the prospectus are uploaded in the college website for download. Applications are submitted through an online portal and selected candidates are informed through the internet via the college website www.pucollege.edu.in in 2 phases. After a selected candidate has been approved by the institution for admission, he/she is then called for Personal Interview which is conducted by the department selected as core subject by the candidate. Only after going through the Personal Interview can a candidate process his/her admission procedures.
Human Resource Management	The college encourages every teaching and non-teaching faculty to attend seminars, workshops and conferences organized within the campus. Teachers take active part in the management system of the college by being active

members of different cell. committees and clubs. Teaching faculty are given trainings on IT and MS Office to cope with the growing need for ICT methods. Skill Development course are conducted to hone the skills of the faculties and Special Talks have also been implemented for Teaching and Non-teaching staffs to promote efficiency.

Research and Development

The college has a very good Research Project Committee which regularly organizes Monitoring Workshop for all faculty working on their personal research projects. This committee also organizes Sensitization Program for teachers on Research and Project mechanism. Faculty have been getting research projects from DBT, DST, ICSSR etc. The college has a fully functional Biotech Hub, Research Instrumentation Centre, Internet Resource Center and a state of the art Library to enhance research within the campus. Almost all the teachers of the college have done their PhD and currently 72 percent of the entire teaching faculty have a PhD Degree.

Examination and Evaluation

Continuous Assessment is conducted by the Departments to ensure fast and proper delivery of the exam system, the patterns are identical to the University Exam pattern to familiarize the students with the end semester system of the University. All questions are moderated by the Exam Committee. Many teachers of the college are assigned as Evaluators for the Universitys Central Evaluation and as such the college contributes greatly to the overall examination process of the Mizoram University.

Teaching and Learning

Apart from the conventional teaching method of chalk and blackboard, the college utilizes ICT tools such as laptops, projectors, smartboard for PowerPoint presentations, film shows, educational videos etc. Quizzes, Debates are conducted not only for a single department but Inter-Departmentally, Project Work is allotted to several departments to promote originality and develop critical thinking. The Tutor-Ward System of the college also greatly helps in furthering the learning and teaching process.

Curriculum Development	Mizoram University approved Curriculum is followed in the college for both UG and PG. Many of the teaching faculty are members of the Syllabus Implementing Board, School Board and curriculum revision committees. The curriculum is enriched by inculcating special lectures, invited talks and organizing seminars/workshops etc.
Library, ICT and Physical Infrastructure / Instrumentation	The college has a state of the art library with full Wi-Fi access, a Research and Instrumentation Centre, an Internet Resource Centre and a Biotech Hub to promote research within the campus. The library currently has 6,03,548 books and is also using RFID Management System, the library utilizes SOUL 2 for its automation. The Internet Resource Centre is equipped with 21 computers and is actively utilized by students for project works etc.
Industry Interaction / Collaboration	Several departments have visited small scale industries of the state and MOUs have been signed with many departments of the State Government and different NGOs. Departments are encouraged to initiate industry visits as much as possible. Exchange programs are also actively conducted with other colleges of the state and research scholars of different universities in India.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The college utilizes its newly developed ERP System for many internal management. Time Tables and Course details, Program Outcome and Course Outcomes are all specified in the colleges website. The colleges website also gives detailed information regarding the college, departments and teaching faculty. Social Media outlet such as WhatsApp has been used intensively to communicate important and urgent information for all staff.
Administration	The college launched its first ERP system designed for stakeholders and the college fraternity. This ERP system will enable students and parent to easily access useful datas such as Attendance, Internal Marks, External Marks and Practical Marks. Bus timings are also included in the ERP System.

	The new system will also be instrumental in the internal management system operated by the Internal Quality Assurance Cell through its report mechanism such as the DMR, DSR, DAR, AAR etc. The system is also designed to incorporate administrative management such as Leave Management etc.
Finance and Accounts	The college finance section uses an Oracle based accounting software called Account Management System (for LAN) developed by Spectra Consultancy, Kolkata. (www.spectraconsultancy.com)
Student Admission and Support	Admission in the college is done via Online. The link to the Online Admission Portal is given in the college's website. Students Apply online and results of selection is declared in two phases and posted in the website. The college also has accounts in Facebook, Twitter and Instagram through which much important information are conveyed. All departments have WhatsApp group for every semester and every PTA group. Through these social media sites and apps information are easily tendered to the stakeholders.
Examination	The Exam Committee design seat arrangements for every exam using 'PUC Exam Seat Allotment Software' designed using Electron and Nodejs software. External Question Papers are supplied by the University, where as internal question papers are typed and multiplied within the college.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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		staff				
2020	Orientation Programme for Newly Appointed Teachers	Nil	27/01/2020	27/01/2020	27	Nil
2019	Projector Handling Instruction	Nil	13/07/2019	13/07/2019	66	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
118	26	86	14

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Pachhunga University College Teachers Association - Mizo Teachers Welfare Committee - Children Educational Allowance - Computer Advance - Car Advance - House Building Advance - LTC - Leave Encashment - Medical Reimbursement	Non Teaching Staff Association - Children Educational Allowance - Computer Advance - Car Advance - House Building Advance - LTC - Leave Encashment - Medical Reimbursement	Students Union - Various Proficiency Awards - Sponsorship Awards - Earn While Learn - Students Aid Fund

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college is annually audited by representative auditors from Mizoram University regularly. Mizoram University sends a team of expert auditors/accountants to audit the college's financial management as the college is a constituent college of Mizoram. These experts are normally from outside Mizoram to ensure credibility and transparency. Official intimation is done and a day scheduled for the audit. On the day of the audit, all staffs of the Finance Department along with the Principal, Section Officers are required to be present.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
View File		

6.4.3 – Total corpus fund generated

119411650.40

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	Yes	IQAC
Administrative	No	Null	No	Null

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. PTA Meeting is held every semester for each semester. In these meetings Teachers give reports of the performances of the students as well as their attendance report. 2. Creation of WhatsApp group for PTA. Every department creates a WhatsApp group for better communication between parents and teachers. These WhatsApp groups are utilized to disseminate information necessary for the welfare of the stakeholders. 3. Parents give feedback on various parameters designed by the IQAC. These feedbacks are kept with the Head of every department for references and is also analyzed thoroughly for future prospects.

6.5.3 – Development programmes for support staff (at least three)

1. Meet the Principal: All non-teaching staff are given special lecture on work ethics and professionalism by the Principal. 2. Computer Training for Academic Staff 3. Computer Training Programme for Library Staff

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Post Graduate Course: New Post graduate course on Geo-Physics was started apart from the existing Mizo, Philosophy and Life Science. 2. New Staff Quarters: Staff Quarter for teaching faculty is newly constructed and houses two faculty presently. 3. UGC Community College: Apart from the existing four courses, four new courses will be started on (a) Certificate Course in Front Desk Associate (b) Certificate Course in Disaster Management (c) Certificate Course for Assistant Counselors and (d) Certificate Course in Entrepreneurship Development in Agri-Business 4. New Academic Building: Two New Academic building will be constructed for Arts and Science departments 5. Identification of Slow and Advance Learners: Every department has been working towards identifying Advance and Slow learners to better the teaching learning process for all students.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	Yes
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality	Date of	Duration From	Duration To	Number of
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	initiative by IQAC	conducting IQAC			participants
2019	Online Teachers Assessment Programme	17/10/2019	17/10/2019	18/10/2019	680
2019	One Day Workshop on Program Outcome and Learning Outcome	28/11/2019	28/11/2019	28/11/2019	58
2020	Orientation for New Teachers	27/01/2020	27/01/2020	27/01/2020	27
2020	National Level Sensitization Program on NAACs Assessment and Accreditation Process	27/02/2020	27/02/2020	27/02/2020	75
2020	Launching of ERP System for PUC	09/07/2020	09/07/2020	09/07/2020	9
2020	Training on PUC ERP System	11/11/2020	11/11/2020	11/11/2020	49
2020	One Day Training on Documentation	11/03/2020	11/03/2020	11/03/2020	6
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Training for Gender Champions	16/08/2019	16/08/2019	4	4

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The college has 100 KVA Diesel Engine generator and 10 KVA solar panels. The college also has hybrid energy supply through 6 kva UPS (2nos), 2kva UPS (2

nos) and 20 kva UPS (1 no).

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Students Code of Conduct	01/07/2019	The Students Code of Conduct is prepared by IQAC. It contains various information regarding the rules of conduct imposed by the institution. Every student is expected to carry the Code of Conduct with him at all times.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Special Talk on Work Ethics for Non-Teaching Staff	24/06/2019	24/06/2019	87
Observation of World Mental Health Day	07/10/2019	10/10/2019	180
Observation of World Suicide Prevention Day	10/09/2019	10/09/2019	1000
Awareness Campaign on Manner Etiquettes, Use of Social Media and Cleanliness by Botany Department	14/02/2020	14/02/2020	97
Celebration of National Science Day	28/02/2020	28/02/2020	748
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Observing Swachh Bharat within the campus 2. Reusing blank side of printed documents for internal use 3. Switching from CFL to LED Tubes and Bulbs 4. Building Solid Waste Disposal 5. No Horn Campus 6. Solar Power: The college has a 10 kva solar panel installed to help during power outage and also a 100 KVA diesel engine power generator. 7. Rain Water Harvesting 8. Institute Orchid Garden 9. Digital Library / e-learning center 10. Installation of waste separation bins 11. Vermicompost Technology: Paper Waste was converted into organic manure by Vermicompost technology. 12. Forest fire protection by detailing separate forest duty/guard 13. Strengthening Environmental Club (PUCEN) and creation of Environmental Awareness Program: Eco Club in collaboration with Environmental Science Department observed World Earth Day on 22nd April 2019. World Biodiversity Day was again observed on 22nd May 2019 by planting tree saplings inside PUIC Campus. 14. Solid Waste Management: The college applied for a Rs.15 lakhs Solid Waste Management Project under Urban Development and Poverty Alleviation Department (UDPA) of Government of Mizoram. The components of the project includes collection, transportation, vermicomposting units, biochemical waste treatment units, recycling unit, and awareness program. UDPA approved our proposal and the project was granted. Under this project 7/8 disposal pits were made and segregation house is also constructed.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Preparatory Course for Post Graduate: The college believes that students should be prepared thoroughly for their masters programme and as such this programme is conducted in every department. The program focusses on the students weaknesses in their chosen field of study and creates a course to help them. 2. Village Adoption: PUC is the first college in Mizoram to initiate this program. Currently it is in its 4th stage of village adoption. Through the village adoption programme the college organizes various research on the adopted villages and then publishes it in a book form. A special committee is organized to look into the program. 3. Identification of Advance and Slow Learners: To elevate the pass percentage of the institution and to cut down fail percentage the college introduces this program. Departments identify slow and advance learners using a method called Departmental Research Analysis (DRA). After identification department organizes special classes for these students and teaching method varies depending upon the group the students belong to. 4. Internal Report Mechanism: To facilitate the IQAC the college has adopted a well planned mechanism for Internal report. Several report system has been introduced by the IQAC such as Departmental Monthly Report (DMR), Departmental Semester Report (DSR), Departmental Annual Report (DAR), Departmental Result Analysis (DRA) and Annual Activity Report (AAR). Departments, Cells, Clubs and committees all send their reports through an ERP System which is then compiled by the IQAC. The compiled results of the report are then utilized for Academic Audit.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://pucollege.edu.in/page/best-practices-of-puc>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The motto of the college Learning and Serving is best manifested in the college's Village Adoption Program. The college has adopted three villages so far namely, Phulpui, Lungleng and Dulte. The funds required to run to run the

program is generated entirely out of the donation of the teachers. The college forms a committee and after locating and selecting a village, conducts various research programs, awareness programs and case studies within the village. The college is currently in its third Village Adoption program. The first two villages that were adopted were Phulpui and Lungleng. One of the main priorities of the college is research mobilization. Different departments, individual teachers and students of the college conducts various researches based on their specialized area and assignments/projects. The chief aim of the Village Adoption program is not to provide monetary help or aid to the adopted village but to provide deeper insights into the possibilities of bettering their future prospects through academic intervention. The college published its reports based on the findings of the academic researches that are conducted in the adopted village in a book form and is made available for the general public. Through these researches (scientific and otherwise), the Villages adopted are provided with information previously unknown to them. Apart from conducting researches and academics programs in the adopted villages, the college also conducts cleanliness campaigns and awareness campaigns within the villages. The staffs and students of the college occasionally visits these selected villages and perform community cleaning programs. awareness programs, health clinics are also conducted which are directly beneficial for the villages. The village adoption program provides ample opportunities to students, teachers and staffs of the college to get a firsthand experience of research and social work. At the same time, the villages also benefit greatly in terms of getting exposure to academic researches and receiving awareness through awareness programs in various fundamental issues related to social, economic and mental state.

Provide the weblink of the institution

<https://www.pucollege.edu.in>

8.Future Plans of Actions for Next Academic Year

1. Post Graduate programme in more departments. 2. Construction of new academic block (for Science) 2. Construction of new hostel block for both men and women 3. Vertical Extension of new staff quarters (Type IV for Teaching Faculty) 4. Promotion of LMS and e-courses development among teachers 5. Conduct more International and National Seminar/Workshop/Conferences 6. Promote research culture 7. Incorporate more courses from UGC Community College Scheme